

Delivery instruction.

1. Introduction

Delivery addresses and ware house opening hours for Trioplast affiliates according to below:

Unloading of goods takes place sideways or from the rear end of the truck through docking ports. Please seek information from each actual site.

Demand for delivery announcement exists.

Trioplast AB Parkgatan 10 SE-333 31 SMÅLANDSSTENAR Opening hours: Monday - Friday 7 a.m. - 3.30 p.m.	Trioplanex International AB Lodjursgatan 5 SE-261 44 LANDSKRONA Opening hours: Monday - Friday 7 a.m. - 3.30 p.m.
Trioplast Landskrona AB Lodjursgatan 5 SE-261 44 LANDSKRONA Opening hours: Monday - Friday 7 a.m. - 3.30 p.m.	Ekman Jönköping AB Torsviks östra Industriområde SE-556 50 JÖNKÖPING Opening hours: Monday - Friday 7 a.m. - 3.30 p.m.
Bengt Lundin AB Jössefors Industriområde SE-671 60 ARVIKA Opening hours: Monday - Friday 7 a.m. - 3.30 p.m.	Trioplast Fjugesta AB Rasåsen 157 SE-855 90 SUNDSVALL Opening hours: Monday - Friday 7 a.m. - 3.30 p.m.
Trioplast SIFAB AB Töva Industriområde SE-851 24 SUNDSVALL Opening hours: Monday - Friday 7 a.m. - 3.30 p.m.	MO Industri AB Stråkenvägen 3 SE-565 76 BOTTNARYD Opening hours: Monday - Friday 7 a.m. - 3.30 p.m.
Ekoplast Emballage AB Hammervägen 7 SE-432 32 VARBERG Opening hours: Monday - Friday 7 a.m. - 3.30 p.m.	Trioplast Nyborg A/S Taasingevej 1 DK-5800 NYBORG Opening hours: Monday - Friday 7 a.m. - 3.30 p.m.
Trioplanex France SAS 80, Rue de la République FR-80610 Saint-Ouen Opening hours: Monday - Friday 7 a.m. - 3.30 p.m.	Trioplast SMS SAS 24 rue de la Pidaie FR-49420 POUANCÉ Opening hours: Monday - Friday 7 a.m. - 3.30 p.m.

2. Documents and control

Delivery note and Consignment note (CMR) are to be presented in connection to delivery.

Delivered quantity will be checked against delivery note.

Eventual damage and or missing items will be noted on the Consignment note for future claim handling.

3. Marking of goods

Goods are to be marked with our Purchasing order number and Purchase order row number, Item number and Quantity in our unit and or a Reference name.

We prefer this information to be presented on a label with bar code, see an example below:

Plant A. Bldg 1		120 - 0010 - 3	
12345687	PRINT	Inc.	
12	11	2	
123123123		PRINT	
123	UNRECOGNIZED LABEL		
06680	PRINT		
12445690	6. STOP		
	25.03.14 Intelligent Graphic		
	123		

4. Marking of documents

Delivery notes and Invoices are to be marked with our Purchasing order number and purchase order row number, Item number and quantity in our unit.

5. Security instructions

- Smoking is prohibited within Trioplast premises.
- No admittance for children under the age of 18.
- Safety boots and Visibility vest have to be worn inside Trioplast ware houses.
- Drivers are only allowed to use forklifts assigned by Warehouse Manager.
- It's not allowed to drive forklifts and simultaneously use a mobile phone.
- Reloading of vehicles is only allowed after acceptance from Warehouse Manager.
- Idling is not allowed within Trioplast premises. Idling outside Trioplast premises according to local regulations.
- Cleaning of vehicles is prohibited within Trioplast premises.
- If dangerous goods is part of the loaded this must be announced to the Warehouse Manager before docking to an unloading port.